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Terms of Reference for Working Groups as part of Sustainable Military Training on
Dartmoor Project Board

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1. **Scope.** The scope of the WG encompasses all relevant Environmental Appraisal taskings laid down in the Scoping Report, and additional tasks identified in the consolidated analysis of public comments.

2. **Composition.** The WG will be chaired and led by the MOD, who will also provide the Secretariat. Statutory Bodies (SBs) will be invited to become active members of the WGs, and will be expected to present their own views **and also to canvass and present the views of relevant NGOs.** Chairs may convene NGO briefings at their discretion. Formulation of total membership is at the discretion of the WG leader. Reporting requirements are below.

Comment: SBs at DSG on 17 Jan 07 stated that representing the NGOs should not be part of their remit; there are too many of them with disparate views and it would impossible for them to represent them all. SO1 EP stated that TORs also included the flexibility for WG chairs to conduct one on one or collective briefings of NGOs and the DSG were content.

3. **Output.** Having completed the sections of the Environment Appraisal relevant to the title of the WG, the output will be a final report. The format of the report will be directed by the SMTOD Project Board in order that all reports from the various WGs can be consolidated into one project report. The WG Final Report is to be delivered to Chairman SMTOD Project Board by 1 Oct 07.

4. **Method of Approach.** It is expected that the WG leader will:

- Delegate specific tasks for out of committee work.
- Convene regular meetings to update and discuss progress, and maintain a list of action points.
- Where output is agreed this should be noted.
- Annotate WG disagreement over output with a WG leader's recommendation on proceeding.
- Identify areas of potential disagreement and communicate this to Chairman SMTOD Project Board at the earliest opportunity.

5. **WG Reference Documentation.**

The Scoping Report – September 2006 (Entec)
Analysis of SB/NGO/public comment.
Copies of original SB/NGO/public comment.